

SUCCESS FACTORS

- 1 Management commitment**
- 2 Buy-in and commitment of auditors**
- 3 Requisite technology**
- 4 Complementing SAI processes**
- 5 Continuous skills development**

CONFIGURABILITY FEATURES

- Audit types and associated stages
- Audit working papers as per audit type
- Audit scheduling and audit calendar included
- Users access rights
- Adding and removing audit guidance manuals
- Enforcement of collaboration in teams
- Recording of timesheets and HR module
- Quality assurance module
- Levels of review can be done for each audit task
- Audit reports are configurable and can be exported to editable MS Word or PDF files



WHAT IS

SEAT

INTRODUCING A-SEAT, AN ONLINE AUDIT MANAGEMENT SYSTEM FOR SAIS



BENEFITS OF A-SEAT

- Powerful networked system accessible online
- Highly configurable to SAIs' requirements
- Customise to make it your own
- Designed for SAI routine audit work

SEAT- TAKES YOUR AUDITS ONLINE

AUDIT PLANNING

- Audit client selection
- Client risk assessment
- Sector assessment
- Audit topic selection
- Auditor planning
- Audit scheduling

AUDIT EXECUTION

- Working papers
- Audit guidance
- Quality control
- Review
- Links with other audits
- Management overview
- Monitor plan deviations

AUDIT REPORTING

- Auditors reporting
- Management letter
- Resource utilisation
- Oversight report (to parliament)
- Tracking recommendations



www.afrosai-e.org.za

A-SEAT is a powerful, highly customisable online audit management system designed specifically for the SAI environment.

It can be accessed remotely from any SAI network-connected device and gives your audit team and supervisor full access to the software application and data.



HOW CAN A-SEAT HELP MY SAI?

- Audit planning
- Audit management
- Audit guidance for auditors
- Audit control & closure
- Audit recommendation tracking
- Quality audit management
- Auditor monitoring & control
- Supervision
- Security of files



HOW CAN YOUR SAI, GET A-SEAT?



STAGE 2: Initiation

- Conduct change readiness assessment of SAI people, processes and systems
- Design a change management plan
- Confirmation of requisite infrastructure for A-SEAT
- Conduct an IT self-assessment
- Agree on project management approach and documentation requirements
- Cost drivers –change management activities and IT self-assessment



STAGE 4: Translation

- Cost drivers – translation services



STAGE 5: Deploy

- Confirm remote working infrastructure and set up a server
- Install the application and do functional testing
- Configure based on SAI audit processes and do functional testing
- Cost drivers – deployment

STAGE 1: Project Start-Up

- Prepare a business case for audit automation
- A formal request to AFROSAI-E for the A-SEAT system
- Form a project team



STAGE 3: Build Infrastructure

- Procure or prepare the necessary infrastructure
- Review internal processes and design action plans based on IT self-assessment
- Implement change management activities
- Cost drivers – building required IT infrastructure

STAGE 6: Training and piloting

- Train audit staff
- Pilot on actual financial, compliance, performance audits
- Cost drivers – training activities



WHAT ARE THE TECHNICAL REQUIREMENTS?

SOFTWARE REQUIREMENTS:

- Internet Information System (IIS) web server for Windows Operating System
- Apache Web Server for Linux or Windows Operating Systems
- POSTGRESQL software for database management
- PHP 7.0 or higher
- Latest browsers
- Other Critical Requirements
- Well-established computer infrastructure for system accessibility (e.g. good network and laptops)
- Skilled ICT staff to customise and manage system

HARDWARE REQUIREMENTS:

- Multicore server with an I7 processor
- A minimum of 16GB of memory
- A minimum 1TB hard drive with one or more Raid Configuration

OTHER CRITICAL REQUIREMENTS:

- Well-established computer infrastructure for system accessibility (e.g. good network and laptops)
- Skilled ICT staff to customise and manage system



STAGE 8: Rollout

- Implement a training and rollout plan
- Ongoing review for continuous improvement of the system
- Cost drivers – training activities

STAGE 7: Pre-rollout review

- Implement final configurations and settings based on pilot feedback



WE WANT  A-SEAT

CONTACT FREDRICK BOBO AT
fredrickb@afrosai-e.org.za
a-seat@afrosai-e.org.za

at the AFROSAI-E Secretariat to learn more about getting A-SEAT for your SAI.