T: +27 (0)10 286 0104 E: info@afrosai-e.org.za
www.afrosai-e.org.za

Request for Proposal (RFP):
External Auditors for AFROSAI-E 2027-2032

1. Organisational Background

The African Organisation of English-speaking Supreme Audit Institutions (AFROSAI-E) is a regional organisation, established to promote good governance, accountability and transparency in public financial management across its member countries. AFROSAI-E supports 26 Supreme Audit Institutions (SAIs) in English-speaking African countries by providing capacity-building programmes, facilitating knowledge sharing, and fostering collaboration amongst its members. The Governing Board comprises 26 Auditors-General from English-speaking African countries. The Executive Secretariat is based in Pretoria and hosted by the Auditor-General of South Africa (AGSA). The organisation plays a critical role in strengthening public sector auditing and ensuring that SAIs are effective in their oversight functions.

Further information on our organisation, as well as copies of our Annual Reports for the last seven years, is available on our website: www.afrosai-e.org.za (Publications).

2. Objectives

AFROSAI-E is requesting proposals from registered audit firms to provide external audit services for the financial years ending 31 December 2027 to 31 December 2032.

Under the AFROSAI-E Statutes, an external audit firm appointed by the Governing Board must audit AFROSAI-E. The Board will appoint the external auditor at its annual meeting in May 2027.

The audit for the year ending 31 December 2027 will commence at the end of January/beginning of February 2028.

The appointment period will be for the financial years ended 31 December 2027 to 2032, with a mandatory engagement partner rotation after three years. The AFROSAI-E Governing Board must approve the external audit firm's re-appointment annually.

3. Evaluation criteria

Compulsory

- Confirmation that the audit firm and engagement partner are registered with the Independent Regulatory Board of Auditors (IRBA) in South Africa.

- Confirmation that the audit firm has a "Compliant" tax status with the South African Revenue Service (SARS). A valid tax clearance from SARS should accompany the submission.

4. Other evaluation criteria

1. The proposal should be accompanied by:
   - A profile of the firm;
   - CVs of the engagement partner and team members who will be involved in the audit;
   - References to recent audits performed and, preferably, contact details.

2. Details of experience on cloud-based accounting software.

3. Completed Declaration of Interest (Annexure 1). Declaration of any potential conflict of interest or any aspect affecting independence in relation to this appointment.

4. Confirmation that the engagement audit **partner** does not perform audit work on behalf of the Auditor-General of South Africa.

5. A proposed audit fee, inclusive of all taxes. The proposal should also include the estimated number of audit days.

6. Declaration regarding the required capacity to meet an annual reporting deadline of 31 March. The financial year-end is 31 December.

5. Submission Details

- Submission Deadline: **8 September 2026**
- Submission Email: Finance@afrosai-e.org.za

Submit any queries or questions to Finance@afrosai-e.org.za before submission.

Annexure 1 - DECLARATION OF INTEREST FORM

1. No contracts to provide goods or services to AFROSAI-E may be provided to the following categories: AFROSAI-E Members or a person in the employ of AFROSAI-E or any entity in which a person mentioned above is a director or has a controlling or other substantial interest.

2. The bidder is, therefore, requested to complete Sections a) to d) of the declaration below in substantiation.

a) Are you or any person connected with the bid involved in any of the 26 AFROSAI-E member Supreme Audit Institutions?

If yes, state whether you are a director or have a controlling or other substantial interest in the bidding company.

……

………

b) Are you or any person connected with the bidder employed by AFROSAI-E?

If yes, state whether you are a director or have a controlling or other substantial interest in the bidding company.

……

……

c) Do you, or any person connected with the bidder, have any relationship (family, friend, other) with an AFROSAI-E employee?

If yes, state whether you are a director or have a controlling or other substantial interest in the bidding company.

……

………

d) I hereby agree that, in the event of false, incorrect or misleading information being provided in this declaration, AFROSAI-E shall have the right to:

- recover any losses or damages sustained by AFROSAI-E under such agreement.
- restrict the supplier from further business with AFROSAI-E, depending on the materiality of the misrepresentation and the degree of prejudice suffered.

Name of Representative: ____

Identity number: ____

Signature: ____